

# Capability Statement

Experts in Enterprise Content Management, Data Services & COTS Implementation

## Core Competencies

## ITISS Support in the NRC

### Enterprise Content Management

- Business Process **Automation/Workflow** Development
- **Document Access & Management Software** Implementation & **Upgrade Support** (IBM/FileNet Partner)
- Data Automation/**Imaging/Scanning/Indexing**
- Records Management/**Document Storage Support**

### Enterprise Data Services

- **Data Architecture Planning** & Modeling
- **Database Administration & Support**
- **Database Monitoring, Backup & Recovery**
- **COTS Implementation**

### Enterprise Infrastructure Management

- **Helpdesk** Operations & Support
- **Performance & Systems Monitoring**
- **Wireless Network Security** & Compliance
- **Business Continuity/Disaster Recovery** Planning
- **Systems Administration (MSCE and other certifications)**

### "Beyond Technology" Services

- **User Adoption/Training** (Technical & Non-Technical for **COTS product suites**)
- Organization Development/**Change Management**
- **High Level Waste (HLW) Program Management System Experience**

## Past Performance:

### Electronic Content Management (FileNet)

**CNA Insurance.** Completed a **FileNet** migration project to coordinate, plan and execute the migration of 20+ million pages from **FileNet Image Services** platform to **FileNet P8 (Panagon) 3.5.x**. Responsibilities also included **coordinating with external IBM technicians** to setup and execute multiple IBM tools for the migration of content and its related metadata, while interfacing with existing corporate ECM architecture and **customizations**.

**AON Insurance.** **Upgraded and supported FileNet content management** products for the client by guiding the engineering and development teams through **multiple upgrade cycles**, identifying and **planning the infrastructure and software impacts**, and leading the team in implementing key system upgrades to improve **performance and availability** for the large user base. **Coordinated project efforts with internal and external teams and contracting firms.**

### Enterprise Data Services

**Illinois Department of Revenue.** Provided full service consulting for the **analysis, development, testing and implementation** for a new **ERP Commercial off the Shelf Software (COTS)** used for managing the tax data for the Department of Revenue.

### Enterprise Infrastructure Management

**Illinois Department of Children and Family Services.** Provided tier 1, 2 and 3 level **technical support, system administration and monitoring** for a variety of **Microsoft based** systems and platforms for the Department.

### "Beyond Technology" Services

**Department of Energy - Lawrence Berkeley Lab and Yucca Mountain.** Performed **program management** for the **Nuclear Waste Department**, including the **development, verification, and application of software codes** used to model the hydrologic regime of the DOE's potential nuclear waste repository site at Yucca Mountain. Provided **nuclear technical expertise** to the Office of **Quality Assurance** in support of surveillances of the Projects' Safety Analysis Report.

**Illinois Department of Revenue.** Provided **technical and non-technical** training to **internal and external** users of the new **COTS** tax system. Performed training on best practices to **increase adoption** of the new system.

## Company Data:

Arias Information Solutions, LLC

Established in 2005

Annual Sales Average \$7MM 2006-2010

Federal Tax ID 25-1915733

DUNS 55- 647- 4331

CAGE Code 43K45



**Veteran Owned Small Business**  
**SBA Small Disadvantaged Business**  
**SBA 8(a)**

**Minority Business Enterprise (Illinois)**

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## Differentiators:

Our professionals are experienced, senior-level consultants chosen for their specific expertise to meet the project's requirements.

### Specialized Training:

- *DOE/EPA RCRA Corrective Action for Federal Facilities*
- *OSHA Hazardous Waste Site Operations*
- *Project Management: Planning, Scheduling and Control*
- *Quality Assurance*
- *Principles of Management*
- *Problem Solving and Decision Making*

### Certifications/Partnerships:

- *IBM/FileNet Certifications*
- *Microsoft (MSCE) Certifications*
- *Wireless Networks*
- *MIT Systems Dynamics*
- *Ralph Kimball*
- *SAP/BusinessObjects Certifications*

### Associations:

- AIIM Member (Global ECM)
- TDWI Member (Global Data)

### NAICS:

- 541511
- 541512
- 541513
- 541519
- 541611
- 518210
- 541330
- 541990
- 541618

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